

CIVIL PROCESS FEES

Effective December 1st, 2022, and pursuant to HB 10-1057, fees for service of process will be as follows:

- We have changed to a Zip Code based mileage fee! The mileage fee would be on top of the base service fee.
- Zip Code mileage fee would be all inclusive mileage from the 1st attempt -- 4th attempt, at which time we would most likely return as Non-Est (unable to serve).

Summons/Complaint: \$35.00 + Mileage
Garnishment: \$35.00 + Mileage
Subpoena: \$60.00 + Mileage
Protection Order: \$35.00 + Mileage (unless waived by court)
Evictions: \$100.00 + Mileage

- **Additional services at same residence: \$10.00**
 - (Served at same time with same action/case #) (30-1-105.5 C.R.S.)
- **Non-Est Return (unable to serve): \$20.00 + Mileage**
 - (30-104 b.5 & d.5 C.R.S.)

(Summons/complaint example)

TOWN + Zip Code	Mileage	Service Fee	Total
Cheyenne Wells -- 80810	10.00	35.00	45.00
Arapahoe -- 80802	20.00	“ “	55.00
Kit Carson – 80825	35.00	“ “	70.00
Wild Horse -- 80862	50.00	“ “	85.00

- ❖ **ATTN:** To cover Ink and Paper costs, we will impose a fee of \$0.25 per page for any civil papers received electronically (Fax or Email)
- ❖ Any papers received via US Mail this fee will NOT apply.
- ❖ Please allow 14 business days for service.

Contact Administrative Assistant for a quote on any other papers not listed.